



St Columba College

Established jointly by the
Anglican & Catholic Churches

INTERNATIONAL STUDENT FEE STRUCTURE

Accredited by the Australian Government
CRICOS Provider No: 03270J

INTERNATIONAL STUDENT FEE STRUCTURE

Tuition Fees and Other Charges (Australian Dollars - AUD)

2012 COLLEGE FEES (YEAR 10, 11 & 12)		
Application Fee <i>(Non Refundable)</i>	\$	50
Enrolment Fee <i>(Non Refundable)</i>	\$	250
Airport Pick-up and Welcome	\$	80
Tuition Fee	\$	15,000
Student Services <i>(Computer Rental, Excursions, Sport, Resources, Performances etc)</i>	\$	500
Uniform Cost <i>(Estimated)</i>	\$	1,000
Text Books <i>(Estimated)</i>	\$	500
SA Certificate of Education Examination Fee <i>(Year 11 & 12)</i>	\$	420
World Care Overseas Health Insurance – Per Year <i>(Subject to Government Regulations)</i>	\$	420
TOTAL COLLEGE ANNUAL FEES:		\$ 18,090

INTENSIVE ENGLISH COURSE (AS REQUIRED) 20 WEEK COURSE TO BE UNDERTAKEN PRIOR TO COMMENCEMENT OF COLLEGE STUDY		
Course Fee <i>(Per Week)</i>	\$	310
Resources <i>(One Off)</i>	\$	75

ACCOMMODATION FEES		
Homestay Bond <i>(Refundable)</i>	\$	800
Accommodation Cost <i>(Per Week)</i>	\$	245

PAYMENTS & REFUNDS

1. Payment of Course Fees, Accommodation Fees & Refunds

- A. Fees are payable in advance for the following year.
 - B. Tuition fees are due prior to the commencement of the relevant study period and no later than the due date advised on the invoice.
 - C. All fees must be paid in Australian dollars, to the Business Manager, within 14 days of the rendering of an account. The Business Manager is authorised by St Columba College Council to take steps deemed necessary, by civil process, or otherwise, to recover unpaid fees or accounts from the parents or guardian.
 - D. Students entering for the first time after the beginning of a school year will be charged pro rata tuition fees.
 - E. A student will not be considered fully enrolled until all fees are paid for the relevant study period.
 - F. Any student who has not paid fees by the final due date will not be allowed to commence study, until such time all the relevant fees are paid.
 - G. No student will be permitted to enter a new year at the College while any part of the fees for a previous year are unpaid, unless negotiated with the Business Manager.
 - H. Any student thus excluded will be considered to be in a breach of their student visa and will be reported to Department of Immigration.
- Please note:* Students are responsible for maintaining compliance with their conditions of their student visa at all times.
- I. The College must be notified immediately in writing of any International Student who changes visa status (e.g. becomes a temporary or permanent resident) or the student will continue to pay full Overseas Student's fees until the next payment is charged.

2. Refund of course monies [Standard 3 – National Code]

- A. Any enrolled student who is indebted to the College and fails to make a satisfactory settlement of his indebtedness upon receipt of due notice, ceases to be a student at St Columba College. Outstanding fees include non-payment of tuition and sundry charges (eg fees, non-returned library books). Such a student is not permitted to access College facilities, register for further education, to attend classes or examinations, or to be granted any official credentials.
- B. All notification of withdrawal from a course must be made in writing and submitted to the Principal.
- C. A term's notice in writing by the parent(s)/legal guardian to the Principal is required before the removal of a student. Failure to provide a term's notice will result in fees for a semester being payable.
- D. The College will refund within 28 days of the receipt of written notification of withdrawal by the parent(s)/legal guardian tuition fees paid by or on behalf of the student less the amounts to be retained as agreed and described in this policy.
- E. In cases where a student's enrolment is cancelled for any of the following reasons. Then all fees will be payable up to the date when the enrolment was cancelled:
 - Failure to maintain satisfactory course progress (visa condition 8202)
 - Failure to maintain satisfactory attendance (visa condition 8202)
 - Failure to maintain approved welfare and accommodation arrangements, if applicable (visa condition 8532)
 - Failure to pay course fees
 - Any behaviour identified as resulting in enrolment cancellation in the Student Behaviour Management Policy.

Fees paid in advance for educational services beyond this date would be refunded.

PAYMENTS & REFUNDS (CONTINUED)

F. Applications for refunds must be made in writing and submitted to the Principal.

G. St Columba College's refund policy applies to all course monies paid to the College.

H. The Application Fee, which is paid with each application for a place for a student at the College, and the Enrolment Fee are non-refundable.

I. The College will refund within 28 days all course monies paid where the student's application for enrolment is refused by the College or the student produces evidence that the application made by the student for a student visa has been rejected by the Australian immigration authorities.

J. Refunds will be reimbursed in Australian dollars and the payment sent to the applicant's home address unless otherwise requested in writing.

K. Refunds will be paid to the parents/guardian specified in the written agreement.

L. Uniform costs paid are non refundable.

M. Books/Stationery costs are non refundable.

N. Health Cover costs are non refundable.

O. Tuition fees for any semester not commenced will be refunded in full provided a term's notice of intent has been given in writing.

P. Refunds will be given at the discretion of the Principal.

Q. Fees for services paid to education agents by students (or parent(s)/legal guardian if the student is under 18) are not covered by this refund policy.

R. In the unlikely event that St Columba College is unable to deliver a course in full, the student will be offered a full refund of all course money paid to date. The refund will be paid to the student's parent/ guardian within 28 days of the day on which the course ceased being provided.

S. If for any reason the school is unable to continue offering a course after commencement, a full refund of fees paid, including for the portion of the course already taught will be made within 28 days of notification of course cancellation.

T. This agreement, and the availability of Grievance and Complaints processes, does not remove the right of the student to take action under Australia's consumer protection laws.

3. Privacy

Information is collected on this form and during your enrolment in order to meet our obligations under the ESOS Act and the National Code 2007; to ensure student compliance with the conditions of visas and obligations in accordance with Australian Immigration laws. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007. Information collected about students on this form and during enrolment, in certain circumstances, can be provided to the Australian Government and designated authorities and, if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager. In other instances information collected on this form or during your enrolment can be disclosed without your consent where authorised or required by law.